



**In the Family Court  
Sitting at [place]**

**Case No**

**The Children Act 1989 – Child Arrangements Programme**

**THE CHILDREN**

Names	Girl /Boy	Dob.

**Order- Dispute Resolution Appointment –Child Arrangements Programme  
(CAP03)**

**1. THE PARTIES**

The applicant [mother/father/as appropriate] is [name]

The [first] respondent [father/mother/as appropriate] is [name]

The second respondent [children through their children’s guardian] [name]

[The first intervener [state relationship to child(ren) or other party] is [name]]

2. The child/ren is/are living with...

**3. REPRESENTATION AT THIS HEARING**

The parties appeared before the Court as follows:

Party/Name	In Person	Counsel/Solicitor/ Advocate	Contact telephone and email address
Applicant			
respondents:			
(1)			
(2)			
(3)			
Other (specify)			

The names set out in paragraph 2 are not to be disclosed in public without the permission of the court.

**4. Cafcass / CAF/CASS Cymru / Local Authority [if appropriate]**

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Name [welfare officer / children’s guardian]  
Professional address  
Date of appointment (if children’s guardian):  
Date of order of [section 7] [section 37] report

**5. THE APPLICATIONS**

The applicant has applied for a Child Arrangements Order / Specific Issue Order/Prohibited Steps Order/ other Part 2 order [*delete as appropriate or specify*] [*today / on date*]

[*If there are other applications add as follows or delete*]

The [mother/father/as appropriate] has applied for [ ] [*today / on date*]

**6. TODAY’S HEARING**

- a. Today’s hearing has been [EFFECTIVE AS A DISPUTE RESOLUTION APPOINTMENT/ DIRECTIONS][CANCELLED] [ADJOURNED]
- b. The reason why the hearing has been adjourned is: [*specify*].

The next hearing is [final hearing or as appropriate] on [date and time ] at [court] with a time estimate of [ ].

**7. EVIDENCE**

The court heard the evidence of the following witnesses:-

<b>Witness</b>	<b>Party calling</b>	<b>Issue</b>

**8. KEY ISSUES**

**A.** The following issues have been resolved

a)	
b)	
c)	
d)	

**B.** It remains necessary to decide the following remaining issues in order to determine [the applications that have been made/the application for.....]:-

a)	
b)	
c)	
d)	

## **9. AGREED [INTERIM] ARRANGEMENTS FOR THE CHILDREN**

*Specify if these are different to those in place previously, such as:-*

- a. [Between now and [date/the final hearing]] the child[ren] will live with the [mother/father].
- b. [Between now and [date/the final hearing]] the child[ren] will live with the mother and the father.
- c. [Between now and [date/the final hearing]], the child[ren] will spend time or otherwise have contact with the [mother/father] as follows/ as set out in the schedule to this order (*if extensive*) to this order.
- d. Between now and [date/the final hearing]], the child[ren] will have indirect contact as follows/ as set out in the schedule to this order (*if extensive*).

## **10. OTHER AGREEMENTS REACHED BETWEEN THE PARTIES**

*Record as appropriate*

## **11. UNDERTAKINGS**

*Record as appropriate*

## **THE COURT ORDERS:**

### **12. CHILD ARRANGEMENTS**

*[if made at this hearing, specify as appropriate]*

*Such as:*

- [By consent,] [between the date of this order and.../the date of the next hearing/final disposal of the applications] the child[ren] shall live with the mother and the father [as set out in the schedule to this order (*if extensive*)/as follows..*[specify]*].
- [By consent,] [between the date of this order and [the next hearing/final disposal of the applications] the arrangements for the child[ren] shall be that [the child[ren] shall live with the [mother/father] and spend time with / have indirect contact with the [father/mother] by way of [telephone/Skype/Facetime etc].
- [a contact warning notice will be endorsed][by consent] that [between the date of this order and [the next hearing/final disposal of the applications] the [father/mother] shall make the child[ren] available to spend time with the [father/mother] as set out in the schedule to this order (*if extensive*)/as follows..*[specify]*

A warning notice directed to the [father/mother] shall attach to paragraph [ ] of this order.

### **13. PARENTAL RESPONSIBILITY**

Further to the Child Arrangements Order made [*today/date*], which provides that the child is to live with [the father, who does not currently have parental responsibility] / [*woman* who is a parent of the child by virtue of section 43 of the Human Fertilisation and Embryology Act 2008, without parental responsibility], the court grants parental responsibility to [the father] / [*the woman*].

Further to the Child Arrangements Order made [*today/date*], which provides that the child is to spend time or otherwise have contact (but not live) with [the father, who does not currently have parental responsibility] / [*woman* who is a parent of the child by virtue of section 43 of the Human Fertilisation and Embryology Act 2008, without parental responsibility], the court grants parental responsibility to [the father] / [*the woman*].

Further to the Child Arrangements Order made [*today/date*], which provides that the child is to spend time or otherwise have contact (but not live) with [*a person who is not the parent or guardian of the child concerned is named in the order as a person with whom the child is to spend time or otherwise have contact but not live*] the court grants parental responsibility for the child for as long as the order is in place.

#### **14. ACTIVITY DIRECTIONS/CONDITIONS**

*[if made at this hearing, specify as appropriate]*

*Such as:-*

The [father/mother] [other party] is directed to take part in:

*Set out any order for Activity Direction/Condition [e.g. Separated Parents Information Programme/ Mediation Information and Assessment Meeting]*

on such dates and times as are specified by.....[the provider]

The Court shall forthwith send this order to the provider.

#### **15. SPECIFIC ISSUES**

*Such as:*

The [mother/father] is permitted to take all necessary steps to ensure that a place is available for the [child/ren] at [x] school, starting in [y] term. This shall include causing the [child/ren] to attend the open day on [date] and the entrance examination on [date]. The [father/mother] shall take all steps which are necessary on his part to secure the said place.

#### **16. PROHIBITED STEPS**

*Such as:*

Pending the final hearing of [this/these] applications, the [mother/father] shall not cause the [child/ren] to live at any address other than [*specify*] or to attend any school other than [*specify*].

#### **17. OTHER ORDERS/DIRECTIONS**

##### **(a) Cafcass / CAF/CASS Cymru / Local Authority**

*Specify any directions required/not dealt with at the FHDRA*

##### **(b) Delivering of evidence**

*[specify what is to be sent and delivered by each party]*

##### **(c) Fact finding Schedules**

- (i) The [mother/father] shall, by 16:00 on [date] send/deliver to the [father/mother] and the court a concise schedule of allegations on which [s]he relies for the purpose of the fact finding hearing.

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- (ii) The [father/mother] shall by 16:00 on [date] send/deliver to the [mother/father] and the court a concise schedule of the answer(s) to the allegations relied on for the purpose of the fact finding hearing.
- (iii) Cafcass/CAFCASS Cymru are requested to initiate enhanced checks of the relevant local police force, in particular in respect of their investigation into [incident ] on [date] and shall send/deliver any relevant information that is received to the [father or mother] and the court.
- (iv) The [solicitor for the] [mother/father] shall seek disclosure from the police of any statements / reports / notes of interview relevant to their investigation into [incident ] on [date], in accordance with the ACPO Protocol and shall send/deliver the resulting disclosure to the [father/mother] and the court on receipt.
- (v) The [insert party] shall have permission to rely on a [report/statement] from [*e.g. hospital, GP*] which must be delivered/sent to the court and a copy delivered/sent to the other party by 16:00 on [date].
- (vi) Permission is granted for the solicitor for the applicant/respondent to disclose this order to the record holder.

**(d) Disclosure of documents**

The following documents are to be disclosed by the mother/father to [Cafcass /CAFCASS Cymru / the local authority with children’s services functions of [local authority as appropriate]][*list documents to be disclosed*]

**(e) Special arrangements for witnesses.**

[The following special arrangements shall apply to the evidence of [name of witness] [*specify*]: *or* the court will determine at the hearing on [date] whether and, if so, which special arrangements shall apply in the case of [name witness]].

**18. FURTHER HEARING[S]**

*Directions as appropriate, such as:*

- (a) [this/these] application[s] be listed for [fact finding/final hearing] before [Lay Justices / District Judge/Circuit Judge/High Court Judge] [reserved to..] on [date] with a time estimate of [specify] and for final hearing on [date] with a time estimate of [specify].
- (b) The author of the [section 7] [section 37] report shall attend the [review/final/as appropriate] hearing on [date] unless all parties have confirmed no less than five days before the hearing date that [his/her] attendance is not required.
- (c) The [mother/father] shall by 4.00 pm on [date] lodge a paginated and indexed trial bundle [and send/deliver a copy to [party/Cafcass / CAFCASS Cymru].

**19. COSTS**

No order as to costs *or*

Costs in the application *or*

Costs reserved *or*

Funded services assessment of the costs of [*specify*]*or*

Other [*specify*]

**20. COMPLIANCE**

- (a) No document other than a document specified in this order or sent in accordance with the Rules or any Practice Direction shall be delivered by any party without the court’s permission.

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- (b) Any application to vary this order or for any other order is to be made to the allocated judge on notice to [                      ] / all parties.
- (c) In the event of non-compliance by any person with any order or direction made today, each party shall be responsible for notifying the court of the same, in order to avoid delay.

Dated

**Court address: for filing/communication:**

**INTERNAL OFFICE USE ONLY**

**TO BE COMPLETED BY THE JUDGE OR LEGAL ADVISOR**

Please record in the table below (using X) whether a substantive order has been made and if so what order or whether no substantive order has been made today.					
No Substantive Order Made					
Substantive Orders Made:					
Child Arrangement Order – Living with C43 (CAL)		Child Arrangement Order – Spending Time C43 (CAST)		Prohibited Steps C43 (PS )	
Specific Issue C43 (SI)		Parental Responsibility C45A		Special Guardianship C43A	
Withdrawn C63		Refused ORDREF		No-Order ORDNOM	