Anonymisation of judgments

Quick Reference Table

Information:	Substitution required	Example
1. Names (parties, children, related persons, business entities)		
(a) Parties' names – cover page	Use an appropriate pseudonym for each party's surname commencing with the same initial and of approximate length to the real name of the case.	"Smith & Smith / Scott & Scott" "Karamaroudis & Goodall / Katsapis & Grunwald"
(b) Names - in the judgment	Use generic descriptions consistently throughout the judgment.	"the father" "the child"
	Alternatively, where necessary, use initials	"the child B"
(c) Business entities	Use generic descriptions	"the father's company"
	Where necessary – use initials or take other steps to conceal the identity of the entity	"C Pty Ltd"
	Remove ABN or ACN references	
(d) Government entities, large business entities	No need to anonymise unless it is apparent that a failure to do so would permit a party or witness to be identified.	"Child Support Agency" "ANZ Bank"
2. (a) Names of witnesses (general)	Use generic descriptions consistently throughout the judgment	"the court counsellor" "the child's teacher"
	Alternatively, where necessary, use initials	"Dr D"
(b) Names of witnesses (expert)	Should references to expert witnesses include sensitive information, including criticism of that expert, the anonymisation of the name of the expert should be raised with the presiding Judicial Officer	

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3. Dates of birth and other significant dates	Refer only to the year Alternatively, where necessary, refer only to the month and the year	"the parties married in 1992" "the child was born in July 1996"
4. Addresses	Use a generic description for the property Where necessary to refer to a property by specific location, anonymise Street Names and Small Towns	"the marital home" "the coastal property" "the house in E" "the F street property"
5. Other identifying details: Schools Sporting clubs Employers Account numbers Etc…	Use a generic description Where necessary, use initials Remove all account numbers	"the child's school" "the tennis club" "the school G" "the mother then worked for H"
6. File numbers	No need to anonymise	
7. Passages of: • evidence, • orders, • transcript, or • other judgments • etc… in the same matter	Any information appearing in the judgment in quotations of any earlier proceedings needs to be anonymised in the same manner as indicated above.	Judgment: "The wife's affidavit evidence was that: '[The husband] told [the child D] that I was going to sell [the matrimonial home].'…" Order: "The trial Judge had then ordered: '1. That the child [D] reside with [the wife].'…" Transcript: "'[Counsel for the wife]: You told [the child] that [the husband] was leaving?'…"

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9. Citations and quotations from other unreported judgments		
(a) Case name citations	If published, use the FLC: FamLR reference. If a Family Court matter where only a medium neutral citation has been allocated, then ensure that the Pseudonym is used in referring to the document, rather than the real name.	
(b) Quoted extracts	Anonymise any information in quoted extracts as per the above criteria	"In that case, his Honour said (at paragraph 12): 'Mr [J] is clearly not a witness of credit.',…"